

SaddleBrooke Genealogy Club Board Meeting

May 3, 2018

The meeting was opened by President Carol Tibor.

Approval of Minutes for April Meeting

Minutes for the April board meeting are not available because Secretary Christine Nelson has misplaced her notebook with notes on the meeting.

Education Chair

Pres. Tibor raised the issue of the need to replace Gloria Quigg as Education Chair as she has submitted her resignation effective June 1. Pat Rourke noted that we do not need to replace the Education Chair.

Speakers for the Coming Year

Chris Nelson offered to give a class on mining information from Census Records during the summer. She would give participants several Census Reports containing data for one particular family and a list of questions to answer about the family. She agreed to give this class in August. If the class goes well, she could offer the class again to a broader audience. Participants would work in small groups and would need to have a computer available, as the printed Census Records are difficult to read.

We discussed doing a survey of members to find out what topics they want speakers to cover. It was noted that we seem to have a lot of members who are relative beginners and a lot of members who are experienced. Chris Nelson suggested one subject to cover for total beginners is what websites are available to use to search for and record information on ancestors; their cost and how to use these websites to create a family tree. Other topics could include genealogy software programs, and how to create a Gedcom for transferring your family tree from an online genealogy site to a software program on the home computer.

Carol Tibor proposed doing a telephone survey of our approximately 85 members, by dividing up the membership among the five board members. Patty Burke, with help from Chris, will be asked to develop the survey questions and a form for recording the answers. Some items to include are how much experience do you have with genealogy, what kind of information do you need, and for more experienced people, what are your areas of expertise, and would you be willing to do a presentation on your area of expertise?

We have a lot of talented and knowledgeable members in the club and probably could use them as speakers more often than we have.

Modify Documentation of Financial Transactions

Treasurer Pat Rourke described the complicated and duplicative system of documenting financial transactions that she inherited and said she would like to simplify it. The other board members agreed that it seems unnecessarily complex. Pat was asked to develop a more streamlined system and have Sharon Scanlan review it and advise us on what she thinks about it. Pat also mentioned that she received some checks from people for dues that are not due until June, and if she deposits them now, it makes accounting complicated. The board agreed that she could wait until June to deposit the checks.

Sanctioned Groups and HOA I and II Requirements

Pat Rourke raised the issue of whether we are sanctioned by HOA II and what are the requirements for sanctioning in HOA I and II. Hod Wells said Candy Armstrong is the HOA II person to contact, and he will provide her contact information to Pat. Trish is the person to contact in HOA I. As the meeting was being adjourned, Trish came in and said she would email to Pat the sanction requirements and model by-laws.

SaddleBrooke Ranch Residents

The issue of SaddleBrooke Ranch Residents participation in our club activities was briefly raised. We need to look at our bylaws to see how to handle this issue. Whether or not they can participate may depend on the attitude of whoever the current club president and board members are if the club position is not clearly stated in the bylaws. Since SaddleBrooke Ranch did not exist at the time our bylaws were written, they probably don't address the issue.

EID Number for Club

The issue of getting an EID number for the club was raised. Pat Rourke said we should not get an EID number because if we do, we will have to file taxes. We should use HOA I's EID number.

Member at Large

Hod Wells reported that he is ready to sign up the club to participate in the Activity Fair as soon as there is an announcement of it.

Hod is ready to begin planning the luncheon. Carol Tibor raised the question of when the club luncheon should be held. She is concerned that the luncheon takes the place of one of our meetings with speaker. Snowbirds who are here for just January through April or May, have few informative meetings to attend. It was suggested that we have the luncheon on a day other than our regular meeting day, so we could meet as usual and have a speaker.

The lunch topic led to a discussion of how to encourage more interaction among our members, so they can get to know one another. Social activities outside regular meetings would facilitate such interaction. Chris Nelson offered to host a party at her house in October. It could be a potluck. Pat Rourke added that we should encourage people to focus on getting to know one another rather than talking about their family trees, which not everyone finds equally fascinating.

Salt Lake City Trip Planning Committee

Carol Tibor pointed out that we have not yet appointed a committee to plan the Salt Lake City trip. We discussed who we would like to have serve on the committee. Dennis Hold, Dave Tiefenbach and Rondie Yancey are the three we identified, and we think three would be enough. Pat Rourke will speak with Dennis and Dave about co-chairing the committee, and they can choose the committee.

To Do List:

Patty Burke, with help from Chris Nelson, will develop a survey questionnaire form for a telephone survey of members to find out their desires for speaker topics.

Pat Rourke will develop a streamlined system for documenting financial transactions and ask Sharon Scanlan to review it.

Hod Wells and Pat Rourke will get the sanctioning requirements from the HOA's to determine what the criteria are.

Hod Wells will seek a date in April that is not our regular meeting date for the annual luncheon.

Chris Nelson will prepare a class on obtaining information from Census Records.

Chris Nelson will proceed with planning for a club party at her house in October.

Pat Rourke will ask Dennis Holt and Dave Tiefenbach if they will co-chair the planning committee for the Salt Lake City trip.

Pat will preside over September meeting in Carol's absence,

The board who stay in SaddleBrooke over the summer will meet as necessary.

Carol will contact Sharon Scanlan about forming an audit committee.

All the board members will review the bylaws and HOA I and II sanction rules and be prepared to discuss how the bylaws may need to be revised to address participation by SaddleBrooke Ranch residents.

