

## **SaddleBrooke Genealogy Club Board Members' Meeting October 23, 2019**

### **Attendees:**

Carol Tibor, President  
Rondie Yancey, Vice President  
Pat Rourke, Treasurer  
Chris Nelson, Secretary

The last board meeting was held in May. The minutes of the May meeting were approved.

### **Speakers**

Rondie Yancey listed the speakers for the coming year. They are:

November: Kathleen Carter, You have your DNA test results. Now what?

December: Amy Ulman, Topic to be determined

January: Nicole Dyer, Using Timelines in Research

February: ---

March: Leslie Carney, Old Handwriting

April: Bridget LeFevre, The FHOL How To Use it

It was pointed out that the spring luncheon is in April, so perhaps the April speaker could come in February instead.

### **Publicizing Meetings**

We discussed sending notices of SBGC meetings to the HOAs for publicizing. Chris Nelson will find out who at HOA 2 should receive notices, and will let Ms. Yancey know.

We need someone to write articles about SBGC and submit them to the SB newspapers. Pat Rourke will contact Carrie Wolfe to ask if she will take on this task.

### **Genealogy Books in Library**

Rondie Yancey raised the issue of members not being aware of genealogy books at the HOA 2 library. Patty Burke had suggested having reviews of books at the meetings to increase member awareness. We will need to arrange for this to happen.

### **Review Bylaws for Needed Changes**

We discussed the need to review and revise bylaws. We will need to announce to the membership the intention to amend the bylaws and the need to vote on proposed changes.

Pat Rourke will review the bylaws and propose changes. We probably should meet on this in January.

The officers should review their officer duties in the bylaws and propose changes. Pat Rourke has reviewed her duties and presented proposed changes. She will type up the new version, and at the November board meeting we will vote on it.

Pat Rourke said the officers should train their successors.

### **Duplicate Minutes on Website**

Carol Tibor said there are duplicate minutes for September on the website. Pat Rourke commented that the September minutes contain some information that really belongs in the minutes for October. Chris Nelson will look into this.

### **Sympathy and Get Well Cards for Members**

Chris Nelson said the secretary should be responsible for sending cards to members. Sympathy cards should be sent to a member when a spouse or parent passes away and to a member's family when the member passes away. We don't need to know who to send the card to in the case of a member's death. We can simply address it to the member's home address, and feel assured that the family will receive it. Get well or thinking of you cards should be sent to members who have a serious illness or injury.

### **April Luncheon**

Jan Cahill, the member at large, has already booked a room at HOA 2 on April 2, 2020, for the annual luncheon. We discussed whether officers and volunteers should receive special recognition at the luncheon. We decided not to make this a feature of the luncheon because it may make the general membership think the luncheon is mainly for officers and volunteers and may discourage attendance by the general membership. We did like the members' stories at the last luncheon, and we decided to invite members to tell their stories again at the April 2020 luncheon.

### **Trip to Salt Lake City**

We discussed whether to encourage another trip to Salt Lake City. We discussed when such a trip should take place, and we think either fall of 2020 or spring of 2021 to allow time for planning.

### **Membership Cards**

The question of whether membership cards have been passed out was raised. Pat Rourke said she and Bonnie were passing out cards. Ms. Rourke said she gives out the cards when people

pay their dues or when they check to see if they have paid their dues already. It was suggested that cards be placed in members' name tags for the December meeting. Members need the card as the cards have the new password that goes into effect after the November meeting. Without the password, members will not have access to the club's website.

### **Membership List**

Carol Tibor brought up the membership list which she said is not up to date. It has a lot of people who have not paid dues for a long time. Pat Rourke says she like to keep people on the list because the majority do pay dues by the end of the year. Ms. Rourke will work with Bonnie to purge the list of members who have not paid since the end of 2017.

### **Visitor List**

Carol Tibor said she has been adding the email addresses of all visitors to her mailing list, and it is getting quite long. Pat Rourke said she should not have to keep those e-mail addresses. Chris Nelson remarked that the purpose was to notify past visitors of future meetings and to encourage them to join the club. This issue was not resolved.

### **New Business**

#### **Computer**

Gloria Quigg has advised us that we should consider getting a new laptop computer. This one is quite old and has some problems that can interfere with its proper performance. We talked about checking with Tom, Cheryl and Gloria for advice on what kind of laptop to buy. Basically, it is used to project speakers' slides and for training courses, so it does not need to have a lot of special features.

#### **Training**

Rondie Yancey said she plans to present a basic course this year. It will meet once a week for 6 weeks. She agreed to take on the task of heading the Education Committee. She said other clubs use training courses as fund raisers and suggested that we should consider this also.

#### **Social Event**

We discussed having a social event for the club membership. Pat Rourke offered to host a holiday party in December at her house. She will let us know the date and time and it will be announced at the next meeting, and the membership will also be notified by email.

## **Forms for the HOA's**

We discussed the forms that clubs must fill out for the HOA's. Hod Wells filled them out last year, so Jan Cahill should be the one to fill them out this year. Jan should be informed of this duty.

The meeting was adjourned.

Respectfully submitted,

Christine Nelson  
Secretary