

SaddleBrooke Genealogy Club

Minutes of Board Meeting on November 14, 2019

Attendees

Carol Tibor, President
Rondie Yancey, Vice President
Pat Rourke, Treasurer
Christine Nelson, Secretary
Jan Cahill, Member at Large

Minutes for October Board Meeting

Ms. Tibor asked if there were any changes to the minutes. Ms. Yancey said the class she is teaching does not begin next year. It has already begun. Ms. Rourke moved that the minutes be approved as amended. Ms. Yancey seconded the motion. The vote was unanimous in favor of approving the minutes as amended.

Virus Protection for the Club Laptop

Tom Larkin, who used to set up our laptop and projector at the meetings, provided Macafee virus protection for our laptop as part of his subscription for his own computers. This coverage will expire in February 2020, so we need to arrange for virus protection for the laptop. Macafee is \$65.87. Ms. Yancey said we can get a good virus protection software for less. She will do some research and find one.

Invitation to the Holiday Party

Ms. Nelson designed an invitation to the holiday party that Pat Rourke is hosting on December 11th. Ms. Tibor wants to send it out and asked Ms. Nelson to send her the final version.

Ms. Tibor also commented that her e-mail list is getting quite long. After some discussion with Ms. Rourke, it was agreed that Ms. Tibor would send her list to Ms. Rourke who will edit it.

Vice President's Report

Ms. Yancey has changed the order of the speakers, so we no longer have a speaker for April when our annual luncheon is scheduled. Future speakers are:

December	Bridget LeFevre	The FHCL – How to?
January	Nicole Dwyer	Using Timelines in Research
February	Leslie Carnie	Old Handwriting
March	Amy Ulman	To be determined
April	Yearly luncheon	

May	Not filled yet
June	Informal meeting
July	Informal meeting

Ms. Yancey reported that she has held the first session of the basic course. The course is six sessions.

Exchange of Phone numbers

It was suggested that we exchange phone numbers.

Carol Tibor	520-548-2049
Rondie Yancey	520-402-0318
Pat Rourke	520-825-6635
Chris Nelson	520-591-4900
Jan Cahill	520-825-9017

Treasurer's Report

The treasurer's duties need to be amended. Ms. Rourke has revised her initial draft of amended duties. It was agreed that all the officers would write a description of their duties and distribute them to the other officers by Monday, December 2nd for review before the December 5th meeting.

Ms. Rourke raised the issue of changing banks because she doesn't like the service offered by Bank of the West. She suggested that we change to Canyon Bank if we can have accounts there at no charge. Ms. Tibor voiced a concern that every time we get a new secretary they may want to change banks if we set this as a precedent.

Ms. Rourke told us she maintains financial records for four years.

Secretary's Report

Ms. Nelson presented the research she did on laptops. The membership approved the purchase of a new laptop at the November 7th meeting. Ms. Nelson listed characteristics we should look for and those we don't need in an inexpensive laptop. She identified three laptops that were considered good candidates for an inexpensive laptop by an online article she found. They range in price from \$228 to about \$300. It was agreed that the Acer Aspire E15 laptop for \$228 from Amazon would fulfill our needs. The board directed Ms. Nelson to purchase this laptop. She will wait until Cyber Monday to see if it is available for a lower price.

Ms. Tibor pointed out that the speaker's handouts are available on line, so the minutes do not need to go into detail about the speaker's talk. Ms. Rourke said the minutes only need to include the beginning and ending balances presented in the treasurer's report.

Ms. Nelson attempted to find out who in HOA II should receive information about scheduled club meetings so the information can be distributed to HOA II residents. She was unsuccessful. Ms. Cahill said she will find that information.

Member at Large's Report

Ms. Cahill confirmed that she will sign up for a table for the club at the Recreation and Activities Fair. She has lined up a couple of people to work at the fair. She will also take care of filling out the Clubs and Organizations forms for the HOA's.

Review of Bylaws

It was agreed that we will schedule a review of the bylaws in February.

Seminar in 2021 or 2022

We discussed holding a seminar in 2021 or 2022 to which we would invite members of other genealogy clubs in the area. We would need to have a well-known speaker. Ms. Yancey suggested Lisa Louise Cook as a possible speaker. Ms. Yancey will contact her to see about the cost.

Workshop in 2020

We discussed the workshop that is planned for March 12, 2020. This is one that Gloria Quigg started to organize but decided to cancel. The other speakers, Lynn Simon, Chris Nelson and Jeri Taylor, still want to hold the workshop and are willing to take over organizing it. Ms. Quigg offered to participate as a speaker on DNA. Ms. Yancey suggested that we could invite Kathleen Carter to speak on DNA instead. It was suggested that the workshop be held all day to give attendees a chance to attend more sessions. Also, a better lunch than the one at the last seminar is desirable. Ms. Nelson will take these suggestions to the next planning meeting.

Articles for the Newspapers

Ms. Rourke asked Kerry Wolfe if she would write articles about the club meetings for the SaddleBrooke newspapers. Ms. Wolfe said she would think about it.

The meeting was adjourned

Respectfully submitted,

Christine Nelson, Secretary

